

AUTHORITY TO ACT

- (a) I hereby instruct **MILNE MAINGAY CHARTERED ACCOUNTANTS LTD**, to compile my Financial Accounts and Taxation Returns for the year ending 31 MARCH 2021. I undertake to supply all information necessary to carry out such services, and will be responsible for the accuracy and completeness of that information. Further, the financial statements have been prepared at the request of, and for the purpose of myself (the client) only, and neither Milne Maingay Chartered Accountants Ltd, nor any of their employees hold any responsibility or liability on any ground whatever, including liability in negligence, to any other person, and any reliance on these financial statements by such a person is entirely the decision, responsibility and at the risk of, myself (the client). Your services are not intended to, and accordingly will not result in, the expression by you of an opinion on the Financial Statements insofar as third parties are concerned or in the fulfilling of any statutory audit requirements. You are hereby authorised to communicate with my Bankers, Solicitors and Finance Companies to obtain such further information as you may require in order to carry out the above assignments. Financial Statements prepared by you will carry your standard disclaimer.
- (b) I accept responsibility for paying the correct tax on time and for paying any penalties arising from late payments, errors, wrong estimates or any other reason. Milne Maingay Chartered Accountants Ltd assists me in this process by receiving and checking tax assessment notices direct from the Inland Revenue Department.
- (c) I acknowledge and agree that, as part of the on-going quality assurance initiatives of the Institute of Chartered Accountants of New Zealand, files relating to assignments completed on my behalf may be examined on a random test basis by an official Reviewer appointed by the Institute for that purpose.
- (d) I hereby authorise Milne Maingay Chartered Accountants Ltd, to communicate with the Inland Revenue Department and the Accident Compensation Corporation (ACC), to obtain such information as you may require in order to carry out the above assignments, including communicating my bank account details for refunds where applicable.
- (e) I hereby authorise Milne Maingay Chartered Accountants Limited to sign tax returns on my behalf and appoint you as my agent for that purpose. This agency is to be exercised at your sole discretion in circumstances as you may from time to time deem necessary

Name of entity: _____

Signed _____ Date _____